



AIRPORT/COMMISSIONER MEETING

1. 31 years, Started from San Juan Airlines
2. Stepped back in the company September 2017
3. Re-implemented original Shuttle Express Culture
4. Provide vans, sedans, buses, coaches.
5. Dedicated black car and luxury share a ride using mostly Independent Contractors
6. Provide service to the piers for cruise season serving four vendors with sedans, vans, buses and motor coaches.
7. Monitor and keep records for all IC's to ensure compliance with Department of Licensing (limo license) and Washington Utilities and Transportation.
8. We track hours worked to keep IC's in compliance of both agencies.
9. Safety is number one. We have an excellent safety record and rank in the top of our insurance group.
10. IC's earn a living wage and can afford to drive newer black luxury vehicles. They average revenues of \$60K to over \$130K per year.
11. Shuttle supports almost 300 families.
12. Starting in November we implemented our new business model, "affordable luxury share ride".
13. Share ride requires a staging time of 0 to 15 minutes to put trips together with multiple stops going to similar areas. This allows for cheaper fares.
14. Travelers normally make reservations as round trips.
15. 70% of our ridership is local residents we have fostered over 31 years of goodwill.
16. Shuttle software, Santa Cruise, connects us to 258 other operators throughout the US.
17. Santa Cruise provides an APP for easy quick booking on all of our services.
18. Public loves our new service, we constantly receive 4 and 5 star ratings.

Steps to become an IC Chauffeur

All prices are estimates

1. Get a Business License and create a company name.

\$350.00 +

State of Washington
Business Licensing Service
P.O. Box 9034
Olympia, WA 98507-9034

For faster service apply online at www.business.wa.gov/BLS
Online applications are typically processed within ten business days.
It may take up to three weeks if you file by paper

2. Get Vehicle and have registration changed to "For Hire"

\$40.00

Note: Wheelbase of vehicle must be 114.5 in or larger for sedan and 116 for SUV

3. Get Commercial Insurance

\$3500.00 – \$5000.00

Shuttle Express must be named as Additional Insured

4. Get City of Seattle Business License Tax Certificate

\$110.00

Going in person is the quickest way
Seattle Municipal Tower
700 Fifth Avenue
Floor 42
Seattle, WA 98104-5058
206-684-8484
Monday –Friday 8am-5pm

5. Get a Limo Inspection

\$25.00

Needed: 6 Flairs or 3 Triangles and a Fire Extinguisher 5-B C or more secured in the trunk.
Call Seattle Consumer Affairs Unit @ 206-386-1268 to make your appointment

6. Send documentation and payment to Olympia

You will need the Business License Application, Limousine Carrier Chauffeur Addendum, a copy of the vehicle registration for each vehicle, Certificate of Insurance and the Vehicle Inspection Report from the city of Seattle. This takes 4-6 weeks to return. If you have regulatory questions call or email the DOL Limousines @ 360-644-1389 or 360-644-1421 or for hire@dol.wa.gov.

7. Get your Medical Examiners Certificate

\$100.00 - \$150.00

Your physical must be conducted by a licensed medical examiner listed on the FMCSA National Registry.

8. Go to Alliance 2020 get your Chauffeur Credentials

\$410.00 - \$430.00

Credentials Needed:

Proof of Paid PSLA Application Fee and First Years' Dues

Copy of State Business License (Address Must Match Address of Subscriber: Street Address Required: PO Boxes are NOT Acceptable)

Copy of Local Business License

Proof of Commercial Liability Insurance (ACCORD Certificate or Equivalent)

List of For Hire Vehicles, including Make, Model, Year and License Plate Number

Limousine Certification and Proof of Commercial Automobile Insurance for Each For-Hire Vehicle

Copy of Current Driver's License of the Individual Signing the Agreement

9. Provide Port of Seattle all documents received from Olympia.

\$675.00 per vehicle

Get your Gatekeeper Report.

10. Bring all documentation to Shuttle Express to get scheduled for work.

Business License

W-9

Washington State Driver License

Alliance 2020 Chauffeur Credentials

Washington State Vehicle Registration

Washington State Limo Certificate (aka Master License)

Gatekeeper Report (receipt from Port of Seattle for sticker)

Certificate of Insurance